

Personnel Policy Committee

Date: 1.24.2022 **Time Called to Order:** 6:07 p.m.

Committee Member		Present	Absent	Staff:		Present	Absent
Cathy Clark	Mayor	X		Machell DePina	Human Resources	X	
Laura Reid	Councilor	X		Kristen Meyers	Human Resources	X	
Elizabeth Smith	Councilor	X					

Introduced
Reviewed
Discussed

Agenda Item					Action Taken
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Approval of Minutes	X	X	X		Minutes approved.
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Review of Quarterly Report Memo	X	X	X		HR Director DePina & HR Generalist Meyers walked the committee members through the memo and attachments and responded to questions.
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City Manager Recruitment			X		Committee members confirmed preference that the contracted recruiter attend in person for both the Executive Session and interviews. This information was shared with Prothman the following day.
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Other Business					
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ARPA Funds Discussion			X		Committee members requested encouragement be communicated to City leadership for use of ARPA funds for hiring temps and LD employees as may be needed in the next few years. – DONE
Parking Lot Lights			X		Confirm lights stay on in the main parking lot all night. – DONE

Next Meeting: April 25, 2022				Adjourn: 8:29 p.m.	Minutes Approved: 4.25.22
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